



**PALOS TOWNSHIP
BILL AUDIT MEETING
10832 S. ROBERTS ROAD | PALOS HILLS, IL 60465**

November 24, 2015 - 6:30 PM

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Disposition of minutes from previous meetings
 - a. Approval of Minutes - Bill Audit Meeting October 22, 2015
4. Special Communications, if any
5. Citizens Wishing to Address the Board
6. Reports of Officials
 - a. Supervisor
 - b. Clerk
 1. TOIPAC Donation
7. Attorney's Report
 - a. Authorize Execution and Filing of Certification of Compliance with Truth and Taxation Law
 - b. Ord. 2015-07 "An Ordinance Providing for the Levying and Assessment of Taxes..."
8. Reports of Standing Committees
 - a. Finance and Administration - Trustee Woods
 1. Audit and Approval of Town Fund Bills
 2. Audit and Approval of General Assistance Bills
 3. Monthly Finance Reports - September 2015
 - b. Policy and Personnel - Supervisor Schumann
 - c. Technology, Information and Automation - Trustee Riley

d. Buildings and Grounds - Trustee Jeanes

e. Public Services and Health - Trustee Brannigan

1. Health Report - October 2015 (hard copy)

9. Unfinished Business

10. New Business

11. Executive Session, If Needed

12. Adjournment

**PALOS TOWNSHIP
MEETING OF THE TOWNSHIP BOARD
10802 S. ROBERTS ROAD PALOS HILLS IL 60465**

OCTOBER 22, 2015 6:30 P.M.

1. Call To Order and Roll Call

The Bill Audit Meeting of the Palos Township Board was called to order by Supervisor Schumann in the Township Hall, 10802 S. Roberts Road, Palos Hills, at 6:30 P.M. Roll call was taken by the Clerk of the Township, Jane Nolan. Present were Trustees Brannigan, Jeanes, and Woods, Supervisor Schumann. Also present was Township Attorney, Erik Peck.

Trustee Woods moved to authorize **Trustee Riley** to be present at the meeting electronically. **Trustee Brannigan** seconded the motion. The motion was passed unanimously.

2. Pledge of Allegiance

3. Disposition of minutes from previous meetings

a. Approval of Minutes- Bill Audit Meeting October 22, 2015

Trustee Brannigan moved to approve the minutes of the September 24th, 2015, Bill Audit Meeting. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

4. Special Communications/Presentations

There was no special communications or presentations.

5. Citizens Wishing to Address the Board.

There were no citizens wishing to address the Board at this time.

6. Reports of Officials

a. Supervisor

Supervisor Schumann reminded the Board members that the PLOWS Luncheon will be on October 23rd, 2015, at Orland Chateau. This is the 40 Year Anniversary of PLOWS.

Supervisor Schumann stated that she will be working with **Highway Commissioner Adams** on road issues in the near future. The new township flag will be ordered by Trustee Woods, and it will arrive in four days. The cost will be \$75.00 to \$100.00.

b. Clerk

1. TOCC Spring Conference Notes

Clerk Nolan reminded the Board that the TOCC Fall Conference will be held on November 18th, 2015, at the William Tell in Countryside, Illinois. The social hour will begin at 6:00 P.M. and the dinner at 7:00 P.M.

2. Report of TOI Educational Hours of Township Officials

Clerk Nolan informed the Board that Palos Township has the highest number of points for education by township officials in the state. This is the fourth time in the last ten years Palos Township has had the most education hours completed by township officials. The township officials have received an award **EVERY YEAR** for ten consecutive years for their educational hours completed. This honor is not received by **all** townships. Congratulations to all for your hard work in 2015!

7. Attorney's Report

Attorney Peck stated that he had no report.

8. Reports of Standing Committees

a. Finance and Administration - Trustee Woods

1. Audit and Approval of Monthly Bills - Town Funds

Trustee Woods moved to approve the audit of the Town Fund bills. **Trustee Brannigan** seconded the motion, Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

2. Audit and Approval of Monthly Bills - General Assistance Fund

Trustee Woods moved to approve the audit of the General Assistance Fund bills. **Supervisor Schumann** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

3. Monthly Finance Reports - August 2015

Trustee Woods stated that the monthly finance reports from August 31, 2015, are available to the Board members on their I Pads. There were no questions from the Board.

b. Policy and Personnel - Supervisor Schumann

Supervisor Schumann stated that there was no formal report, however, two nurses will be leaving the Health Service at the end of October. This will cause a void that will have to be addressed in the near future.

c. Technology, Information, and Automation - Trustee Riley

Trustee Riley commented that he recently received an e-mail concerning different options for a computer back-up system from **Trustee Woods**. **Trustee Woods** recommends I-Drive as a computer back-up system. It is reputed to be a good system. There was a general discussion concerning the merits of computer back-up systems. I-Drive.com will demonstrate how this system works.

d. Buildings and Grounds - Trustee Jeanes

Trustee Jeanes informed the Board that the ramp outside the township (on the west end of the walkway) was completed and has been approved for payment, however, the company felt that the ramp on the east end of the walkway needed to be re-done as it is in poor condition. It was completed and payment for the second ramp will be approved at the next General Meeting.

e. Public Services and Health - Trustee Brannigan

Trustee Brannigan stated that there is no report at this time. The Health Service is very busy.

9. Unfinished Business

There was no unfinished business at this time.

10. New Business

There was no new business at this time.

11. Executive Session

12. Adjournment

Trustee Jeanes moved to adjourn the meeting at 6:59 P.M. **Trustee Riley** seconded the motion. The motion was passed unanimously. Meeting adjourned.

Jane A Nolan

Clerk

Palos Township

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

PALOS TOWNSHIP

CERTIFICATE

The undersigned, Clerk of Palos Township and custodian of the records of Palos Township, hereby certifies that the attached Ordinance No. 2015-_____, entitled:

**AN ORDINANCE PROVIDING FOR THE LEVYING AND ASSESSMENT
OF TAXES FOR THE TOWN OF PALOS, COOK COUNTY, ILLINOIS,
FOR THE FISCAL YEAR COMMENCING ON APRIL 1, 2015 AND
ENDING MARCH 31, 2016**

was duly adopted by the Palos Township Board at a regular meeting held on the 22nd day of December, 2015 pursuant to due and proper notice. I further certify that the attached ordinance is a true and accurate copy of the original ordinance on file in the Office of the Palos Township Clerk.

IN WITNESS WHEREOF, I have hereunto set my hand and the Seal of Palos Township this the 22nd day of December, 2015.

_____(SEAL)
PALOS TOWNSHIP CLERK

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

PALOS TOWNSHIP

ORDINANCE NO. 2015-_____

**AN ORDINANCE PROVIDING FOR THE LEVYING AND ASSESSMENT
OF TAXES FOR THE TOWN OF PALOS, COOK COUNTY, ILLINOIS,
FOR THE FISCAL YEAR COMMENCING ON APRIL 1, 2015 AND
ENDING MARCH 31, 2016**

BE IT ORDAINED by the PALOS TOWNSHIP BOARD, Cook County, Illinois as follows:

SECTION 1 - INCORPORATION

Heretofore, an ordinance entitled "BUDGET AND APPROPRIATION ORDINANCE FOR PALOS TOWNSHIP, COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR COMMENCING APRIL 1, 2015 AND ENDING MARCH 31, 2016 was duly passed and published according to law, there having been appropriated for the fiscal year beginning April 1, 2015 and ending March 31, 2016 the sum of \$1,114,088.00 for the General Town Fund and \$166,760.00 for the General Assistance Fund for total appropriations for said fiscal year in the sum of \$1,280,848.00 for the objects and purposes as set forth therein. Said Budget and Appropriation Ordinance as adopted on June 25, 2015 is incorporated herein by this reference.

SECTION 2 - TAX LEVY AMOUNT

The PALOS TOWNSHIP BOARD, in accordance with the statutes in such case made and provided, has duly ascertained and hereby fixes and determines the total amount of appropriations for all corporate purposes legally made and to be collected from the tax levy for the current fiscal

year to be the sum of \$878,000 for the Town Fund and \$94,000 for the General Assistance Fund, respectively, for a total levy in the sum of \$972,000.

SECTION 3 - TAX LEVY ITEMIZATION

The sums or amounts appropriated and to be collected from the tax levy for the current fiscal year, and used for each purpose as summarized and itemized below, are ascertained and are hereby levied against all the taxable property in the township pursuant to law, including, but not limited to, the Township Code (60 ILCS 1/1-1 et seq.) and the Property Tax Code (35 ILCS 200/1-1, et seq.), as listed under the heading “TO BE RAISED BY TAXATION” as follows:

TOWN FUND

The total amount of \$878,000.00 to be collected from the tax levy for the Town Fund is itemized below:

	<u>TOWN FUND APPROPRIATIONS</u>	<u>RECEIPTS FROM OTHER SOURCES</u>	<u>TO BE RAISED BY TAXATION</u>
1.1 <u>ADMINISTRATION</u>			
<u>PERSONNEL</u>			
Salaries	\$ 115,940	\$ 25,440	\$ 90,500
Employees Insurance (Health)	57,200	12,500	44,700
Pension Contribution (I.M.R.F)	51,700	11,300	40,400
Unemployment Insurance	660	60	600
Worker's Compensation	-0-	-0-	-0-
Medicare	-0-	-0-	-0-
Social Security Contribution (F.I.C.A)	24,200	5,000	19,200
Bonds (Town Officer and Employees)	1,500	300	1,200
Subtotal Personnel	\$ 251,200	\$ 54,600	\$ 196,600
<u>CONTRACTUAL SERVICES</u>			
Maintenance (Buildings)	\$ 30,000	\$ 6,600	\$ 23,400
Maintenance (Equipment)	25,000	5,500	19,500
Accounting Services	13,200	2,900	10,300
Legal Services	25,000	5,500	19,500
Postage	2,200	500	1,700
Telephone	7,700	1,700	6,000
Publishing	3,300	700	2,600

Printing	715	115	600
Dues & Conferences	6,600	1,400	5,200
Travel Expenses General	3,000	600	2,400
Training (Professional Workshop)	3,000	600	2,400
Utilities (Water, Gas, Electricity)	11,000	2,400	8,600

<u>ITEM</u>	<u>TOWN FUND APPROPRIATIONS</u>	<u>RECEIPTS FROM OTHER SOURCES</u>	<u>TO BE RAISED BY TAXATION</u>
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Liability Insurance (Errors /Omissions)	\$ 2,200	\$ 400	\$ 1,800
General Insurance	23,100	5,100	18,000
Annual Audit	11,550	2,550	9,000
Office Assistants	72,523	15,923	56,600
Janitorial Service	13,200	2,900	10,300
Subtotal Contractual Services	\$ 253,288	\$ 55,388	\$ 197,900

COMMODITIES

Office Supplies	\$ 14,300	3,100	11,200
Operating Supplies	550	150	400
Subtotal Commodities	\$ 14,850	\$ 3,250	\$ 11,600

OTHER EXPENDITURES

Debt Service	\$ -0-	\$ -0-	\$ -0-
Subtotal Other Expenditures	\$ -0-	\$ -0-	\$ -0-

CAPITAL OUTLAY

Buildings	\$ 10,000	3,300	6,700
Office Equipment	6,930	1,730	5,200
Subtotal Capital Outlay	\$ 16,930	\$ 5,030	\$ 11,900

TOTAL ADMINISTRATION	\$ 536,268	\$ 118,268	\$ 418,000
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1.2 ASSESSOR

PERSONNEL

Salaries Deputy Assessor	\$ 47,740	\$ 9,540	\$ 38,200
Pension Contribution	-0-	-0-	-0-
Unemployment Insurance	-0-	-0-	-0-
Subtotal Personnel	\$ 47,740	\$ 9,540	\$ 38,200

CONTRACTUAL SERVICES

Telephone	\$ 495	\$ 95	\$ 400
Publishing / Printing	220	20	200
Dues & Conferences (Assessor)	935	135	800
Travel Expenses (Assessor)	220	20	200
Training (Professional)	330	30	300
Subtotal Contractual Services	\$ 2,200	\$ 300	\$ 1,900

COMMODITIES

Office Supplies (Assessor)	\$ 880	\$ 180	\$ 700
Subtotal Commodities	\$ 880	\$ 180	\$ 700

<u>ITEM</u>	<u>TOWN FUND APPROPRIATIONS</u>	<u>RECEIPTS FROM OTHER SOURCES</u>	<u>TO BE RAISED BY TAXATION</u>
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OTHER EXPENDITURES

Miscellaneous Charges	\$ 1,100	\$ 200	\$ 900
Subtotal Other Expenditures	\$ 1,100	\$ 200	\$ 900

CAPITAL OUTLAY

Equipment	\$ -0-	\$ -0-	\$ -0-
Subtotal Capital Outlay	\$ -0-	\$ -0-	\$ -0-

TOTAL ASSESSOR	\$ 51,920	\$ 10,220	\$ 41,700
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1.3 YOUTH SERVICESPERSONNEL

Salaries (Youth Services)	\$ 18,000	\$ 4,000	\$ 14,000
Unemployment Insurance	-0-	-0-	-0-
Subtotal Personnel	\$ 18,000	\$ 4,000	\$ 14,000

CONTRACTUAL SERVICES

Other Professional Service	\$ 500	\$ -0-	\$ 500
Rentals	500	-0-	500
Youth Services	10,000	2,200	7,800
Subtotal Contractual Services	\$ 11,000	\$ 2,200	\$ 8,800

COMMODITIES

Gasoline / Oil	\$ -0-	\$ -0-	\$ -0-
Operating Supplies	-0-	-0-	-0-
Supplies (Equipment)	-0-	-0-	-0-
Supplies (Roads)	-0-	-0-	-0-
Supplies (Grounds)	-0-	-0-	-0-
Subtotal Commodities	\$ -0-	\$ -0-	\$ -0-

OTHER EXPENDITURES

Miscellaneous Charges	\$ -0-	\$ -0-	\$ -0-
Subtotal Other Expenditures	\$ -0-	\$ -0-	\$ -0-

CAPITAL OUTLAY

Land	\$ -0-	\$ -0-	\$ -0-
Equipment	-0-	-0-	-0-
Vehicle	-0-	-0-	-0-
Subtotal Contractual Services	\$ -0-	\$ -0-	\$ -0-

TOTAL YOUTH SERVICES	\$ 29,000	\$ 6,200	\$ 22,800
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<u>ITEM</u>	<u>TOWN FUND APPROPRIATIONS</u>	<u>RECEIPTS FROM OTHER SOURCES</u>	<u>TO BE RAISED BY TAXATION</u>
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1.4 HEALTH SERVICESPERSONNEL

Compensation (Non-Elected Personnel)	\$ -0-	\$ -0-	\$ -0-
Medical Doctors	154,000	30,100	123,900
Nurses and Staff	200,000	37,000	163,000
Podiatrist	30,800	11,800	19,000
F.I.C.A. (Health Services)	22,000	10,400	11,600
Subtotal Personnel	\$ 406,800	\$ 89,300	\$ 317,500

CONTRACTUAL SERVICES

Medical Supplies	\$ 20,900	\$ 4,100	\$ 16,800
Office Supplies (Health Services)	5,700	1,100	4,600
Medicine	6,000	1,400	4,600
Subtotal Commodities	\$ 32,600	\$ 6,600	\$ 26,000

<u>COMMODITIES</u>	\$ -0-	\$ -0-	\$ -0-
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<u>OTHER EXPENDITURES</u>	\$ -0-	\$ -0-	\$ -0-
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<u>CAPITAL OUTLAY</u>	\$ -0-	\$ -0-	\$ -0-
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TOTAL HEALTH SERVICES	\$ 439,400	\$ 95,900	\$ 343,500
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1.5 SENIOR CITIZENSPERSONNEL

Senior Coordinator and Staff	\$ 10,000	\$ 2,000	\$ 8,000
Subtotal Personnel	\$ 10,000	\$ 2,000	\$ 8,000

CONTRACTUAL SERVICES

Senior Transportation	\$ 13,200	\$ 1,200	\$ 12,000
Social Program and Events	20,000	2,000	18,000
Subtotal Personnel	\$ 33,200	\$ 3,200	\$ 30,000

<u>COMMODITIES</u>	\$ -0-	\$ -0-	\$ -0-
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OTHER EXPENDITURES

Grants	\$ -0-	\$ -0-	\$ -0-
Subtotal Other Expenditures	\$ -0-	\$ -0-	\$ -0-

<u>CAPITAL OUTLAY</u>	\$ -0-	\$ -0-	\$ -0-
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TOTAL SENIOR CITIZENS	\$ 43,200	\$ 5,200	\$ 38,000
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<u>ITEM</u>	<u>TOWN FUND APPROPRIATIONS</u>	<u>RECEIPTS FROM OTHER SOURCES</u>	<u>TO BE RAISED BY TAXATION</u>
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1.6 **CONTINGENCIES**

TOTAL CONTINGENCIES	\$ 14,300	\$ 300	\$ 14,000
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TOTAL TOWN FUND	\$ <u>1,114,088</u>	\$ <u>236,088</u>	\$ <u>878,000</u>
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GENERAL ASSISTANCE FUND

The total amount of \$94,000.00 to be collected from the tax levy for the General Assistance

Fund is itemized below:

<u>ITEM</u>	<u>GENERAL ASSISTANCE FUND APPROPRIATIONS</u>	<u>RECEIPTS FROM OTHER SOURCES</u>	<u>TO BE RAISED BY TAXATION</u>
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2.1 **ADMINISTRATION****PERSONNEL**

Salaries	\$ 38,000	\$ 7,600	\$ 30,400
Employee Insurance	-0-	-0-	-0-
Pension Contribution (I.M.R.F.)	8,000	1,600	6,400
Unemployment Insurance	-0-	-0-	-0-
Worker's Compensation Insurance	-0-	-0-	-0-
Medicare	-0-	-0-	-0-
Social Security Contribution (F.I.C.A.)	2,910	1,910	1,000
Travel and Conference Expense	500	300	200
Subtotal Personnel	\$ 49,410	\$ 11,410	\$ 38,000

CONTRACTUAL SERVICES

Maintenance (Buildings)	\$ 1,000	\$ 1,000	\$ -0-
Maintenance (Equipment)	1,000	1,000	-0-
Other Professional Services	1,000	1,000	-0-
Telephone	-0-	-0-	-0-
Publishing	500	500	-0-
Printing	500	500	-0-

Rentals	\$ -0-	\$ -0-	\$ -0-
Subtotal Contractual Services	\$ 4,000	\$ 4,000	\$ -0-

COMMODITIES

Office Supplies	\$ 1,000	\$ 500	\$ 500
Operating Supplies	500	300	200
Building Maintenance	500	250	250
Supplies (Equipment)	4,500	2,250	2,250
Subtotal Commodities	\$ 6,500	\$ 3,300	\$ 3,200

<u>ITEM</u>	<u>GENERAL ASSISTANCE FUND APPROPRIATIONS</u>	<u>RECEIPTS FROM OTHER SOURCES</u>	<u>TO BE RAISED BY TAXATION</u>
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OTHER EXPENDITURES

Miscellaneous Charges	\$ 5,000	\$ 2,500	\$ 2,500
Subtotal Other Expenditures	\$ 5,000	\$ 2,500	\$ 2,500

CAPITAL OUTLAY

Equipment	\$ 4,000	\$ 2,000	\$ 2,000
Subtotal Capital Outlay	\$ 4,000	\$ 2,000	\$ 2,000

TOTAL ADMINISTRATION	\$ 68,910	\$ 21,260	\$ 45,700
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2.2 HOME RELIEF

PERSONNEL

Salaries	\$ -0-	\$ -0-	\$ -0-
Subtotal Personnel	\$ -0-	\$ -0-	\$ -0-

CONTRACTUAL SERVICES

Physician Services	\$ 5,000	\$ 2,500	\$ 2,500
Hospital Services (In Patient)	7,500	3,750	3,750
Hospital Service (Out Patient)	5,000	2,500	2,500
Drugs	2,000	1,000	1,000
Dental Services	2,000	1,000	1,000
Funeral & Burial Services	500	250	250
Fuel	3,300	1,650	1,650
Utilities	3,300	1,650	1,650
Shelter	44,000	22,000	22,000
Transportation	500	250	250
Ambulance Service	500	250	250
Subtotal Contractual Services	\$ 73,600	\$ 36,800	\$ 36,800

COMMODITIES

Food	\$ 11,000	\$ 5,500	\$ 5,500
Personal Incidentals	2,750	1,375	1,375

Flat Grant (Cash)	\$ <u>500</u>	\$ <u>275</u>	\$ <u>225</u>
Subtotal Commodities	\$ 14,250	\$ 7,150	\$ 7,100
<u>OTHER EXPENDITURES</u>			
Transient Cases (Contingencies)	\$ <u>10,000</u>	\$ <u>5,000</u>	\$ <u>5,000</u>
Subtotal Other Expenditures	\$ 10,000	\$ 5,000	\$ 5,000
TOTAL HOME RELIEF	\$ 97,850	\$ 48,950	\$ 48,300
TOTAL GENERAL ASSISTANCE FUND	\$ <u>166,760</u>	\$ <u>72,760</u>	\$ <u>94,000</u>

SECTION 4 – TAX LEVY SUMMARY

Town Fund Tax	\$ 878,000.00
General Assistance Fund Tax	\$ <u>94,000.00</u>
TOTAL TAXES LEVIED	\$ <u>972,000.00</u>

SECTION 5 – FILING

The Township Clerk shall make and file a certified copy of this ordinance with the County Clerk of Cook County, Illinois, on or before the last Tuesday of December 2015.

SECTION 6 – SEVERABILITY

If any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such finding shall not affect the validity of the remaining portion of this ordinance.

SECTION 7 – EFFECTIVE DATE

This ordinance shall be in full force and effect after its adoption as provided by law.

ADOPTED this the 22nd day of December, 2015, pursuant to the following roll call vote of the PALOS TOWNSHIP BOARD, Cook County, Illinois.

	AYE	NAY	ABSENT
_____, Trustee	_____	_____	_____
_____, Trustee	_____	_____	_____
_____, Trustee	_____	_____	_____
_____, Trustee	_____	_____	_____
_____, Supervisor	_____	_____	_____
_____ PALOS TOWNSHIP CLERK (SEAL)	_____ SUPERVISOR		

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

PALOS TOWNSHIP

CERTIFICATION OF TAX LEVY ORDINANCE

The undersigned, duly elected, qualified and serving Clerk of Palos Township, Cook County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Tax Levy Ordinance of PALOS TOWNSHIP for the year 2015, as adopted on this the 22nd day of December, 2015 at a regular meeting of the Palos Township Board.

This certification is made and filed with the Cook County Clerk pursuant to the requirements of Section 1/75-20 of the Township Code (*60 ILCS 1/75-20*) and on behalf of the PALOS TOWNSHIP, Cook County, Illinois. This certification must be filed with the Cook County Clerk by the last Tuesday in December, 2015.

DATED this the 22nd day of December, 2015.

PALOS TOWNSHIP CLERK

FILED this the ____ day of _____, 2015.

COOK COUNTY CLERK

PALOS TOWNSHIP
STATE OF ILLINOIS
COUNTY OF COOK

FROM: TOWN FUND

DATE: NOVEMBER 24, 2015 FOR DECEMBER 1 , 2015 BILL AUDIT

This is to certify that the following sums will be paid by the **TREASURER** of **PalosTownship** to the following vendor/person which amounts were allowed and audited by the Board of Trustees on the above listed date on account of the listed purposes.

No.	Date	Vendor	Purpose	Amount	Account Number	Check #
1	12/01/2015	GENE ADAMS	Payroll	\$ 1,752.27	4131	Debit
2	12/01/2015	ALICE BATOL DELROSARIO	Payroll	\$ 3,013.55	7501	Debit
3	12/01/2015	SHARON BRANNIGAN	Payroll	\$ 414.74	4141	Debit
4	12/01/2015	EVELYN DIBBERN	Payroll	\$ 2,411.19	6331	Debit
5	12/01/2015	COLLEEN GRANT SCHUMANN	Payroll	\$ 1,746.79	4101	Debit
6	12/01/2015	ANDREZJ HARMATA	Payroll	\$ 1,641.11	7021	Debit
7	12/01/2015	PAMELA A JEANES	Payroll	\$ 414.74	4141	Debit
8	12/01/2015	KATHRYN KEIFFER	Payroll	\$ 686.64	7521	Debit
9	12/01/2015	JENETTE L. LEEDY	Payroll	\$ 2,289.35	7521	Debit
10	12/01/2015	ROBERT E. MALONEY	Payroll	\$ 725.72	4121	Debit
11	12/01/2015	PAULA NEIDENBACH	Payroll	\$ 2,638.91	7521	Debit
12	12/01/2015	JANE NOLAN	Payroll	\$ 824.72	4111	Debit
13	12/01/2015	DEBRA RAMOS	Payroll	\$ 617.43	7521	Debit
14	12/01/2015	RICHARD C. RILEY	Payroll	\$ 387.11	4141	Debit
15	12/01/2015	A.V. STANEVICH D.P.M.	Payroll	\$ 2,149.29	7541	Debit
16	12/01/2015	LUCIANO VALDEZ	Payroll	\$ 7,303.60	7501	Debit
17	12/01/2015	ALICIA VODICKA	Payroll	\$ 3,079.45	7521	Debit
18	12/01/2015	MARY WALLENBURG	Payroll	\$ 1,267.07	7021	Debit
19	12/01/2015	BRENT WOODS	Payroll	\$ 321.12	4141	Debit
20	12/01/2015	E.F.T.P.S.	Payroll Taxes	\$ 11,265.97	VAR.	Debit
21	12/01/2015	IMRF - TOWN FUND PORTION	Pension Contributions	\$ 5,582.79	7061	Debit
22	12/01/2015	PAYROLL PROCESSORS	Payroll processing fees	\$ 66.70	8101	Debit
23	12/01/2015	NCPERS GROUP LIFE INS.	Group Life Insurance	\$ 64.00	2091	26792
24	12/01/2015	VALIC C/O JP MORGAN CHASE BANK	Employee Voluntary Contrib.	\$ 50.00	2095	26793
25	12/01/2015	DUKE'S ACE HARDWARE	Building Maintenance	\$ 39.94	4302	26794
26	12/01/2015	FOUR SEASONS HEATING & AIRCONDITION	Bldg Maint -Furnace Prep from last year - lost bill	\$ 269.85	4302	26795
27	12/01/2015	HAROLD SANCHEZ for WOODPECKER LAND.	Building Maintenance - Lawncare	\$ 100.00	4302	26796
28	12/01/2015	J & R 1ST IN ASPHALT, INC.	Building Maintenance - Restriping lot	\$ 350.00	4302	26797
29	12/01/2015	PARK PLUMBING	Building Maintenance - Foyer Washrooms	\$ 245.00	4302	26798
30	12/01/2015	RICHARD BRANDT	Building Maintenance	\$ 44.53	4302	26799
31	12/01/2015	DASHMIRE LIKA	Twp. Cleaning Service	\$ 795.00	4311	26800
32	12/01/2015	COM ED	Utility - Electricity	\$ 400.22	4341	26801
33	12/01/2015	NICOR GAS	Utility - Gas	\$ 69.28	4341	26802
34	12/01/2015	TRI-STATE DISPOSAL INC.	Utility - garbage	\$ 120.75	4341	26803
35	12/01/2015	A T & T	Phones - U-Verse	\$ 80.00	4351	26804
36	12/01/2015	CALL ONE	Phones	\$ 360.42	4351	26805
37	12/01/2015	MISWEST NAMEPLATE CORPORATION	Misc. Office Supplies- Replace lost check	\$ 18.70	5101	26806
38	12/01/2015	JANE NOLAN	Reimbursement - Postage	\$ 11.50	5301	26807
39	12/01/2015	JANE NOLAN	Reimbursement - Travel Mileage	\$ 17.25	5401	26808
40	12/01/2015	BRENT WOODS	Reimbursement - TOI Conference Costs	\$ 423.25	5501	26809
41	12/01/2015	COLLEEN GRANT SCHUMANN	Reimbursement - TOI Conference Costs	\$ 531.80	5501	26810
42	12/01/2015	JANE NOLAN	Reimbursement - TOI Conference incl Regist.	\$ 478.59	5501	26811
43	12/01/2015	ROBERT E. MALONEY	Reimbursement - TOI Conference Costs	\$ 419.80	5501	26812
44	12/01/2015	SHARON BRANNIGAN	Reimbursement - TOI Conference Costs	\$ 429.35	5501	26813
45	12/01/2015	IAAO	Assessor Dues	\$ 190.00	6501	26814
46	12/01/2015	TRESSLER LLP	Twp. Legal Service	\$ 615.00	7011	26815
47	12/01/2015	CENTRAL MGMT. SERVICES-LGHP	Group Health Insurance	\$ 3,817.00	7111	26816
48	12/01/2015	RICHARD DEMMA E.A.	Twp. Accountant	\$ 765.00	7341	26817
49	12/01/2015	JENNIFER LEEDY KLAIBER	Misc. Health Services	\$ 1,124.24	7521	26818
50	12/01/2015	JENETTE LEEDY	Reimbursement -H.S. - Misc. Office Supplies	\$ 66.83	7621	26819
51	12/01/2015	SHRED-IT USA - CHICAGO	Misc. Office Expense- Shredding	\$ 58.98	8101	26820

TOTAL FOR DECEMBER 2015 \$ 62,556.54

FROM NOVEMBER 2015

1	11/13/2015	CITY OF PALOS HILLS	Utility - Water and Sewer	\$ 59.44	4341	26785
2	11/13/2015	A T & T	Phones - Admin FAX	\$ 105.33	4351	26786
3	11/13/2015	A T & T	Phones - HS - FAX & DSL	\$ 143.93	4351	26787
4	11/13/2015	HICKORY HILLS SERTOMA CLUB	Publications - Holiday AD	\$ 100.00	5201	26788
5	11/13/2015	FAIRPLAY STORES	Misc. Office Exp - Thanksgiving Distribution	\$ 1,575.00	8101	26789
6	11/13/2015	FAIRPLAY STORES	Misc. Office Exp - Thanksgiving Distribution	\$ 600.00	8101	26790
7	11/13/2015	MEGAN CATRAMBONE	Reimbursement - ALDI's -Thanksgiving Dist.	\$ 235.36	8101	26791
TOTAL ADDED TO NOVEMBER EXPENSES				\$ 2,819.06		

Township Trustee

Township Trustee

Township Trustee

Township Trustee

Township Supervisor

Co-signed

Township Clerk

Month:

OCTOBER 2015

Health Service
Monthly Fee Summary

1

20

Date		Physical		Sick Visit		Immunization		TB Test		Other Shots		FBS		PG		Strep Screen		Daily Total
		#	\$	#	\$	#	\$	#	\$	#	\$	#	\$	#	\$	#	\$	
10/01/15	Res	4	\$ 100	1	\$ 20	3	\$ 30	0	\$ -		\$ -		\$ -		\$ -		\$ -	\$ 150
	Non	2	\$ 80		\$ -	8	\$ 160		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 240
10/02/15	Res	0	\$ -	1	\$ 20	0	\$ -	2	\$ 20		\$ -	3	\$ 15		\$ -	0	\$ -	\$ 55
	Non		\$ -		\$ -	1	\$ 20		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 20
10/03/15	Res																	
10/04/15	Res																	
	Non																	
10/05/15	Res	4	\$ 100	1	\$ 20	15	\$ 150	0	\$ -		\$ -	1	\$ 5		\$ -		\$ -	\$ 275
	Non																	\$ -
10/06/15	Res	1	\$ 25	1	\$ 20	4	\$ 40	3	\$ 30		\$ -		\$ -		\$ -		\$ -	\$ 115
	Non		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ -
10/07/15	Res		\$ -		\$ -	5	\$ 50	1	\$ 10		\$ -		\$ -		\$ -		\$ -	\$ 60
	Non		\$ -		\$ -	4	\$ 80		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 80
10/08/15	Res	1	\$ 25	0	\$ -	5	\$ 50	0	\$ -	1	\$ 10		\$ -		\$ -	0	\$ -	\$ 85
	Non		\$ -		\$ -	2	\$ 40	0	\$ -		\$ -		\$ -		\$ -		\$ -	\$ 40
10/09/15	Res	0	\$ -	1	\$ 20		\$ -	0	\$ -	0	\$ -	1	\$ 5		\$ -		\$ -	\$ 25
	Non		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	\$ -
10/10/15	Res																	\$ -
	Non																	\$ -
10/11/15	Res																	\$ -
	Non																	\$ -
10/12/15	Res																	\$ -
	Non																	\$ -
10/13/15	Res	1	\$ 25	1	\$ 20	6	\$ 60	3	\$ 30		\$ -		\$ -		\$ -	1	\$ 25	\$ 160
	Non	1	\$ 40		\$ -	8	\$ 160	1	\$ 20		\$ -		\$ -		\$ -		\$ -	\$ 220
10/14/15	Res	0	\$ -	1	\$ 20		\$ -	0	\$ -		\$ -	0	\$ -		\$ -		\$ -	\$ 20
	Non		\$ -		\$ -	10	\$ 200		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 200
10/15/15	Res	2	\$ 50	1	\$ 20	4	\$ 40	0	\$ -		\$ -		\$ -		\$ -		\$ -	\$ 110
	Non	1	\$ 40		\$ -	5	\$ 100		\$ -		\$ -		\$ -		\$ -		\$ -	\$ 140

Month: OCTOBER 2015

#4,630 = #4,205 + \$175 + \$250 = #4,630

2

	Physical	Sick Visit	Immunization	TB Test	Other Shots	FBS	PG	Strep Screen										
10/16/15 Res	4	\$ 100	1	\$ 20	9	\$ 90	0	\$ -	\$ 225									
10/16/15 Non		\$ -		\$ -	3	\$ 60		\$ -	\$ 60									
10/19/15 Res																		
10/19/15 Non																		
10/20/15 Res	2	\$ 50	2	\$ 40	2	\$ 20	1	\$ 10	\$ 145									
10/20/15 Non		\$ -		\$ -	4	\$ 80	1	\$ 20	\$ 100									
10/21/15 Res	2	\$ 40	3	\$ -	3	\$ 30	2	\$ 20	\$ 100									
10/21/15 Non		\$ -	10	\$ -	200	\$ -		\$ -	\$ 240									
10/22/15 Res	2	\$ 50	5	\$ 100	6	\$ 60	1	\$ 10	\$ 220									
10/22/15 Non		\$ -		\$ -	6	\$ 120	1	\$ 20	\$ 140									
10/23/15 Res	0	\$ -	1	\$ 20	2	\$ 20	0	\$ -	\$ 45									
10/23/15 Non		\$ -		\$ -	7	\$ 140		\$ -	\$ 140									
10/23/15 Res	0	\$ -	1	\$ 20	3	\$ 30	3	\$ 30	\$ 85									
10/23/15 Non	1	\$ 40	1	\$ 30	4	\$ 80		\$ -	\$ 150									
10/24/15 Res	0	\$ -		\$ -	0	\$ -		\$ -	\$ -									
10/24/15 Non		\$ -		\$ -		\$ -		\$ -	\$ -									
10/25/15 Res	0	\$ -		\$ -	0	\$ -		\$ -	\$ -									
10/25/15 Non		\$ -		\$ -		\$ -		\$ -	\$ -									
10/26/15 Res		\$ -	1	\$ 20	5	\$ 50	2	\$ 20	\$ 90									
10/26/15 Non		\$ -		\$ -		\$ -	1	\$ 20	\$ 20									
10/27/15 Res		\$ -		\$ -	3	\$ 30	1	\$ 10	\$ 40									
10/27/15 Non		\$ -		\$ -		\$ -		\$ -	\$ -									
10/28/15 Res		\$ -	0	\$ -	6	\$ 60	1	\$ 10	\$ 70									
10/28/15 Non		\$ -	0	\$ -		\$ -		\$ -	\$ -									
10/29/15 Res	0	\$ -	2	\$ 40	6	\$ 60	0	\$ -	\$ 100									
10/29/15 Non		\$ -		\$ -		\$ -	0	\$ -	\$ -									
10/30/15 Res	1	\$ 25	1	\$ 20	0	\$ -	1	\$ 10	\$ 60									
10/30/15 Non		\$ -		\$ -	8	\$ 160	2	\$ 40	\$ 200									
10/31/15 Res		\$ -		\$ -		\$ -		\$ -	\$ -									
10/31/15 Non		\$ -		\$ -		\$ -		\$ -	\$ -									
	30	\$ 840	23	\$ 470	167	\$ 2,470	27	\$ 330	2	\$ 35	11	\$ 55	0	\$ -	1	\$ 25	\$ 4,225	
MONTHLY TOTAL \$																		4,225

#175

#4,205